

Moving Check List



Two Months Prior To Moving Day

- ✓ If you use a mover, get 2-3 estimates from moving companies you can trust.
- ✓ If you move yourself, get costs from a truck rental company
- ✓ Create a floor plan of your new home for furniture and appliance placement
- ✓ Make an inventory of your household goods and begin to remove clutter. Prepare to have a moving sale for your less valuable items and have net auction for the more valuable items.
- ✓ Arrange to transfer school records.
- ✓ Choose a mover from the quotes and reserve your moving and delivery dates.
- ✓ Get your new home ready— Contact painters, carpenters, plumbers, roofers, etc. so your home is ready when you arrive.

Six Weeks Prior to Moving Day

- ✓ Subscribe to the paper in your new hometown to learn more about your community.
- ✓ Make arrangements for storage if necessary.
- ✓ Ask your doctor or health plan provider for referrals and obtain all medical records.
- ✓ Have antiques, pieces of art, and other valuables appraised.
- ✓ Clean all closets and drawers
- ✓ Start using foods and cleaning supplies that cannot be moved.

Four Weeks Prior To Moving Day

- ✓ Schedule disconnection of all utility services at your old home and connections of them at your new one. Be sure to disconnect the day after you leave and connect the day before you arrive. If you have “last month” deposits with services, such as telephone company, request your refund.
- ✓ Change the locks on the doors in the new home, if the new home is ready.
- ✓ If you are moving yourself, reserve a rental truck for your selected moving day.
- ✓ If you are packing yourself, obtain packaging materials and start packing items you won't need until after you arrive at your new home.
- ✓ Arrange for special cleaning and repair of furniture, drapes and carpeting.
- ✓ Arrange for special transportation of your pets and plants if necessary.
- ✓ Check with your insurance company and/or mover to see how your possessions are covered during transit.
- ✓ Make any travel plans necessary for your move.
- ✓ Collect your important records— Gather personal and family records, including medical, dental, veterinary, school, legal and financial documents, birth certificates, passports and insurance documents.

Three Weeks Prior to Moving Day

- ✓ Hold your moving sale
- ✓ Properly dispose of items that should not be moved, such as flammable liquids or thrown out such as batteries.
- ✓ Obtain and fill out post office change-of-address cards. Prepare auto registration for transfer (if moving out of state).
- ✓ Make child care arrangements for moving day.
- ✓ Change the address of your current magazine subscriptions.

Two Weeks Prior to Moving Day

- ✓ Arrange for a donation or disposal of anything not sold at your moving sale.
- ✓ Service your car in preparation for the move. If you're moving from a warm climate to a cold one, check your antifreeze.
- ✓ Return any borrowed items (including library books) and retrieve and loaned items.

- ✓ Cancel newspaper delivery.
- ✓ Notify any creditors of your move.
- ✓ Transfer prescriptions and be sure to have any adequate supply of medications on hand.
- ✓ Assemble a file folder for info to leave for the new owner of your home.
- ✓ Change your address one week before move, send change of address cards to everyone who will need to contact you.
- ✓ Pack a travel kit. Checkbook, credit cards, personal phone book, ID, keys, toiletries, paper plates, cups, towels, travel alarm clock, aspirin, bandages and games for the kids. Also, pack a suitcase with clothing and other personal items.
- ✓ Order new checks. Have them ready with your new address by moving. Day.

One Day Prior to Moving Day

- ✓ Transfer bank accounts
- ✓ Close and empty your safe-deposit box.
- ✓ Settle any bills with local businesses.
- ✓ Drain power equipment of oil and gas, Drain water hoses.
- ✓ Confirm any travel reservations.
- ✓ Defrost fridge and freezer, propping doors open. Let movers pack your belongings (unless it is a do it yourself move)
- ✓ Disconnect & prepare major appliances for move. Set aside items that will travel in your car so it will not be loaded on the moving truck.
- ✓ Pack a box of items that will be needed first at the new house. Clearly mark this box "load last".
- ✓ Obtain certified check or traveler's checks for the trip to pay the mover's.
- ✓ Confirm arrival time of the moving truck.

Moving Day

- ✓ If using a mover, be sure someone is at the old house to answer questions.
- ✓ Ready your bill of lading & inventory carefully before signing. Keep this paperwork in a safe place.

Delivery Day

- ✓ Check your belongings carefully & note the inventory paperwork any damaged items.– supervise unloading & unpacking.
- ✓ On an out-of-state move, be prepared to pay the driver before your possessions are unloaded.
- ✓ Be prepared to pay your mover with a certified check or traveler's checks unless other arrangements have been made in advance.